

PROPERTY OWNERS ASSOCIATION OF HILLTOP LAKES
BOARD OF DIRECTORS MEETING
Tuesday, September 16, 2008
OPEN SESSION 2:00 P.M. – TEJAS ROOM

MINUTES

PRESENT: Don Hughes, Farrell Rader, Charlotte Waddill, Ed Hughes, Harold O'Brien, Roy Woods, Bill Johnston, Ernie Moore and Donna Williams

ABSENT: Ben Robertson

- I. **CALL TO ORDER** – Director Don Hughes
- II. **INVOCATION** – Director Don Hughes
- III. **APPROVAL OF AGENDA** – Approved with change of moving Brazos Transit to item A. Director Don Hughes stated that the committee reports will now be given at Thursday meetings. GM Moore stated that there is a need for town hall meetings to receive input from the community. Thursday night meetings will have committee reports followed by a town hall meeting. On September 25th representatives from St. Joseph Hospital will be present. At the conclusion of the meeting, property owners will have an opportunity to ask questions regarding this topic.
- IV. **APPROVAL OF MINUTES** – August 12th & August 14th - Approved
- V. **TREASURER'S REPORT** – Director Rader reviewed the preliminary financial statements for the month of August. A full report will be given at the next meeting.
- VI. **NEW BUSINESS**
 - A. **BRAZOS TRANSIT PRESENTATION – EVELYN DAVENPORT & WENDY DICKEY**

Ms. Davenport brought rider's guides & cards. Brazos Transit is a public transportation provider serving 16 counties surrounding Brazos County. Appointments can be made up to 7 days in advance. There are no destination restrictions. Riders must be able to board the bus on their own. All buses are wheelchair accessible and a personal care attendant may ride with the client at no charge. Appointments need to be made no later than 4:00 p.m. Office hours are 8:00 a.m. – 5:00 p.m. More information is available at the Welcome Center upon request.

- B. CONSIDERATION & POSSIBLE ACTION – CONCERNING CHAIRMAN OF ELECTION COMMITTEE** – Director Ed Hughes stated that he is the Chairman of the committee & a candidate for the Board of Directors. Director Johnston stated the Board appoints committees and it would be up to the Board to reappoint the Chairman. No action taken.
- C. CONSIDERATION & POSSIBLE ACTION – DOMESTIC ANIMAL CONTROL COMMITTEE APPROVAL OF CHARTER & CONFIRM APPOINTMENT OF BARBARA MAY & TOM LEE** – Director Johnston stated that he nominated Tom Lee & Barbara May to the committee. Director Ed Hughes nominated Brad Hipple & Lynn Griffith to the committee. Director Johnston made a motion to adopt the charter of the committee & accept these nominees as members of that committee. Director Guilford seconded the motion and the Board voted unanimously in favor. Director Johnston added that they are having a meeting tomorrow at 9:30 a.m. in the Kickapoo Club.
- D. CONSIDERATION & POSSIBLE ACTION – EMPLOYEE HANDBOOK CHANGE** – GM Moore read the change regarding sick leave & vacation leave. Director Waddill made a motion to approve the change, seconded by Director Rader. The Board voted unanimously in favor.
- E. CONSIDERATION & POSSIBLE ACTION – REQUEST FROM GENERAL MANAGER FOR APPROVAL TO PUBLISH REQUEST FOR PROPOSALS FOR REMOVAL OF STABLES, RACE TRACK AND ARENA** – GM Moore stated that he has met with Steve Halliburton & Michelle Lee concerning their use of the stables and they do not use them due to safety issues. He stated that he is not asking to remove them today, only to request proposals to see what would be involved. A recommendation of the proposal will be at a later date. Director Guilford made a motion to approve publishing the request, seconded by Director Waddill. After discussion, the Board voted unanimously in favor.

VII. MEMBERS TO BE HEARD –

A Property Owner questioned an issue with the property at Hilltop Drive and Live Oak.

A Property Owner questioned insurance coverage on damaged maintenance shed.

A Property Owner discussed issue of large trucks doing damage to roads.

VIII. **ADJOURN** – Director Rader made a motion to adjourn, seconded by Director Waddill and the Board voted unanimously in favor.

PREPARED BY: _____ **DATE:** _____

APPROVED BY: _____ **DATE:** _____